



Braintree and Bocking Civic Society
(Registered Charity No. 267607)

Application for Grant or Loan

Applicant _____

Charity Registration No.
(if appropriate) _____

Contact (name) _____

Position _____

Address _____

Postcode _____

Telephone _____

Email _____

Amount Applied for £ _____

Purpose of grant. This can be given in a separate appendix with supporting documents.

Note: Grants or loans towards the production of a publication will only be made on the clear understanding that the support of Braintree and Bocking Civic Society is clearly acknowledged. Please indicate that you accept this condition:

YES/NO

Please indicate how your project falls within the Society's objectives?
(See Notes for applying for a Grant of Loan below)

If only a letter of intent is required at this stage, for example so you can obtain match funding, when is the work likely to be completed?

Please be aware that, if a grant is not taken up within two years of the Society's acceptance, you will need to re-apply.

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Signature: _____ **Date:** _____



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Notes on Applying for a Grant or Loan

The Society makes grants and loans dependent on the following conditions:

1. The grant or loan must relate to work which will be in, or directly benefit, the town of Braintree and Bocking, its surrounding villages and, exceptionally, the remainder of the Braintree District Council area. The towns of Coggeshall, Halstead and Witham are normally excluded.
2. The amount of grant and loan will not exceed £1000
3. Grants and loans will only be made if they fall within the objectives of the Society which may be summarised as follows:-
 - a. To encourage high standards of architecture and town planning.
 - b. To stimulate public interest in and care for the beauty, history and character of the area.
 - c. To encourage the preservation, development and improvement of features of general public amenity of historic interest.
 - d. To pursue these ends by means of meetings, exhibitions, lectures, publications, other forms of instruction and publicity, and promotion of schemes of a charitable nature.

Each application is considered on its merits but applications by Charities or where there is urgent need, for example urgent preservation, are likely to be given priority. Applications by individuals who may profit from the grant are likely to be given low priority.

It is helpful if a copy of any estimate and Architect's plans (if any) are provided with any application relating to restoration or preservation work.

Payment is usually made against the receipted invoice for the work.